

Week Commencing 1 June 2021

SDS Edinburgh Facebook Page

All information can be viewed on our Facebook page, even if you don't have Facebook
Please feel free to like, share our information on our page www.facebook.com/SDSEdinburgh/

You can call us on 0131 718 2040 for help & advice at present

All links correct at time of printing, if not working position may be closed

Mazars - Trainee Accountant School Leaver starts 31 August 2021 for more info and to apply <https://t.co/qUYzgwXmBt>

Arthur MacKay – Electrical, Heating and Ventilation, Plumbing and Data Cabling Apprentices for more info and to apply www.arthur-mckay.com/careers/

NHS Lothian Healthcare Support Worker Apprenticeships – within Royal Infirmary of Edinburgh & Edinburgh / East Lothian Health and Social Care Partnership. NHS Lothian are recruiting multiple Modern Apprenticeship healthcare support workers in nursing. To apply, you need to be 17 to 24 years old (or up to 29 years old, if you have a disability or are care experienced), have a National 4 or above in English and Maths or core skills at level 4. In the role, you'll help nurses, midwives and hospital doctors deliver great person-centred care. For more info and to apply <https://apply.jobs.scot.nhs.uk/displayjob.aspx?jobid=54508>
closing date 11 June

Phoenix Flooring Services Ltd - Apprentice Floor Layer for more info & apply <https://cutt.ly/9nujpt6> **by 3/6**

George Nicolson (Decorators) Ltd- Painting & Decorating Apprentice for more info and apply <https://cutt.ly/rnqXZNM> **by Friday 4 June**

Glenmorangie - 6 Spirit & Operations: Productions Associate Apprentices Livingston for more info and to apply <https://cutt.ly/bnfGFva>

Peoples Ford - Parts Advisor Apprentices Edinburgh & Livingston closing dates round end of June for more information and to apply <https://cutt.ly/gno82N1>

Circle Security - Security Systems Engineer Apprentice for more info and to apply <https://cutt.ly/cnokMhU>

Scottish Government - Procurement Assistant Apprentice for more info and to apply <https://cutt.ly/unujS4J>
by 7 June

Toby Carvery EH16 - Apprentice Chef for more information and to apply <https://cutt.ly/OnyolfV>

Topping & Company Booksellers of Edinburgh – Looking for energetic, bookish people for this Summer and beyond, would suit someone looking for full time work over the Summer who then can commit to part time in the Autumn (max of 1 full day at the weekend and a weekday evening 6 – 9 pm). Looking for exceptionally well read energetic friendly and strong people (there are lots of heavy boxes to be lifted and on your feet all day) love people to stay for at least 2 years so please bear this in mind when applying. If you are interested, please send a CV and a cover email detailing your reading interests and why you'd like to work in their book shop to edinburgh@toppingbooks.co.uk

Talbot Rice Gallery - are seeking an enthusiastic and engaged Gallery Assistant to join their small, hardworking team, for full details and to apply: <https://t.co/33YMcllrii> **closing date 11 June 5pm**

Davidson's Mains Dental Centre - Apprentice Dental Nurse for more information and to apply <https://cutt.ly/qb2QRdp> **by 6 June**

Veolia Water - Instrumentation Maintenance Technician Apprentice for more info and to apply <https://cutt.ly/7b2WwLV> **by 18 June**

City of Edinburgh Council - 5 Housing Assistant Apprentices for more info & apply <https://cutt.ly/2b9SRzi>
by 14 June

Weber Shandwick - 3 Creative & Digital Media Assistant Apprentices for more info and to apply <https://cutt.ly/Kb8D24C> **closing date 3 June**

STFC based at the Royal Observatory - Advanced Engineering CNC Machinist Apprentice for more information and to apply <https://cutt.ly/fb8F0Uh> **closing date 4 July**

Hopetoun Farm Shop - Butcher Apprentice to join successful Butchery Department, if you are authentic outgoing, passionate and inspiring then this could be the perfect opportunity for you. We will teach you all aspects of the butchery using modern techniques whilst working alongside the Scottish Butchers Federation all training done in store. Please apply within the Farm shop or via email at info@hopetounfarmshop.co.uk for the attention of Derek

Kwikfit - Apprentice for more information and to apply <https://cutt.ly/db5357m>

Waldorf Astoria Edinburgh - The Caledonian Apprentice Pastry Chef for more info and apply <https://cutt.ly/ib58zX7>

Mitie - Apprentice (Mechanical & Electrical) for more information and to apply <https://cutt.ly/wb58MDz>

NatWest Group - Project Management Apprenticeship for more info and apply <https://cutt.ly/Vb6aeHh> and Technology Apprenticeship for more info and apply <https://cutt.ly/Fb6apue> **both starting October 2021** and Accountancy Degree Apprenticeship for more info and to apply <https://cutt.ly/9bK2H4M>

ITV News Traineeship - A fantastic opportunity to join ITV national and regional news teams as a trainee journalist for more information and to apply via www.itvjobs.com

HMRC - 100 Customer Services Consultants more info & apply <https://bit.ly/3hxxyQI> **closing date 1 June**

Emperor - Early Careers Opportunity Account Executive for more info & to apply <https://emperor.works/careers/early-careers-opportunity-Edinburgh/>

Mercure Hotel – Apprentice Commis Chef for more info & apply <https://cutt.ly/qbXo7h2>

Philip Politi – are hiring Apprentice to Senior Stylists for enthusiastic people to join their busy, friendly salon and they'd love to speak to you please call Freda for more info and to arrange an interview 07866 549225

Time Hair - Junior Hairdressing Apprentice to join their team, should be friendly, have the initiative to keep busy making sure all clients are looked after, keeping salon clean / tidy, have good time keeping , shampooing clients hair, assisting stylists and many more tasks. If you are ready to leave school or have just left and looking for a career in hairdressing email your CV now - admin@timehair.co.uk

Frederick Street Dental Care - Apprentice Trainee Dental Nurse for more info and apply <https://cutt.ly/9bF5Bxr>

Baillie Signs – Trainee / Apprentice Installers, Trainee / Apprentice Sign makers please enquire to jobs@baillie.co.uk or 0131 315 2800

The Royal Bank of Scotland is working with Social Mobility Charity **Leadership Through Sport & Business** to bring a range of apprenticeship opportunities for young people from disadvantaged backgrounds and looking to recruit 15 Software Developer Apprentices for more information and to apply <https://cutt.ly/LbbzDTV> 7 Data Analyst Apprentices for more information and to apply <https://cutt.ly/obbxCHp> **closing date 6 June**, 6 Providing Financial Services Apprentices for more information and to apply <https://cutt.ly/obbv4Xx> **closing date 4 July**, 24 Providing Financial Services (Contact Centre) Apprentices for more information and to apply <https://cutt.ly/0bbb4X0> **closing date 30 July**

Sizzling Pub & Grill - Apprentice Chef for more information and to apply <https://cutt.ly/tbURWnn>

EWMG Nissan Newbridge – Apprentice Service Technician for more info & to apply <https://cutt.ly/5bewG6P>

EWMG Western Newbridge - Apprentice Service Technician for more info & to apply <https://cutt.ly/RbSYqyF>

Lloyds Bank – Software Engineer Level 6 Apprentice for more information and to apply <https://cutt.ly/GbQcvZ2>

BT - Apprentice Field Support Technician Edinburgh for more info and to apply <http://bit.ly/3bJMDAG>

Nicholson's - Bar and Waiting Apprentice for more information and to apply <https://cutt.ly/3ve35xQ>

Forrest Hepburn & McDonald Signs – 2 Signmaker Apprentices for more info & to apply <https://cutt.ly/lbs5xxk>

Archer Daniel Midlands - Engineering Apprentice for more info & to apply <https://bit.ly/3dRfaEX> **by 12 June**

BBC Apprenticeship Scheme - Applications are open for this scheme, Fast Track Journalism Apprenticeship here: <https://t.co/WeOT1mVfwg>

Amazon Edinburgh – Applications are now open for Amazon's apprenticeship programme for more information visit www.amazonapprenticeships.co.uk

Mazars Edinburgh – Trainee Accountant Apprenticeship <http://bit.ly/2RwBrxf> Administration Apprentice <http://bit.ly/38eHNqC>

PwC Edinburgh – School and College Leavers careers in business, tech and finance apply now www.pwc.co.uk/careers/school-jobs.html#/

Ernst Young – 2021 Apprentice Programme Assurance Apprenticeship Programme Edinburgh - <https://go.ey.com/35eJnKj> Tax Apprenticeship Programme Edinburgh - <https://go.ey.com/2ZjbmVh>

Nat West – Graduate Apprenticeships & Internships in Edinburgh <https://cutt.ly/DhoDu2p>

Charlie Miller Salons - have a number of exciting opportunities for Trainees & Stylists of all levels to join their teams you can look forward to a successful and fulfilling career. Celebrating over 55 years in business with a strong heritage and a large clientele base. With 5 well-established salons throughout the city, opening a brand new hair & beauty salon in Stockbridge. Are you a talented hair stylist looking for a fresh opportunity? Or maybe you are looking to begin your career and take the first exciting steps in hairdressing? Head to our website for the full job descriptions, and for details on how to apply: <https://bit.ly/3xgZ6Ef>

Paterson SA Hairdressing - Assistant / Trainee Hairdresser Full time, all branches, aged between 16-17 with enthusiasm for learning and taking pride in their place of work. Our academy team will share their

knowledge and experience to guide you on your journey to becoming an amazing hairdresser. If you are interested please email your CV to kris@psahair.com

Vincent Bell Hairdressing – Apprentice Hairdressers keen to start in hairdressing to send your CV by email to VB_Salon@outlook.com

Cheyne - Hairdressing Apprenticeships with Cheynes more info and apply <https://bit.ly/2tAhqw7>

Edinburgh Guarantee - Jobs, apprenticeships and training opportunities for young people.

www.edinburghguarantee.org/

BBC Scotland Graduate & Modern Apprenticeships Glasgow - for further

details www.bbc.co.uk/careers/trainee-schemes-and-apprenticeships

Construction Career - The construction industry has many opportunities with many different roles! Check

them out here: <https://bit.ly/2QH9aUD> or <https://housebuildingcareers.org.uk>

Advice on Apprenticeships in Plumbing? - Looking for advice on Modern Apprenticeships in Plumbing?

Take a look at the WaterSafe website for links to information on apprenticeships <https://t.co/1WnYDNjAEi>

Thinking of Engineering as a career? You might find this info helpful <https://cutt.ly/SrPabso>

The Wise Group – Online CSCS Training is for those starting out in their construction career as well as those who need to renew their accreditation to get back to work. Get in touch with them to find out more: 0800

731 9997 <https://t.co/tEQx4YV9u4>

Girlguiding Edinburgh Volunteering - Are looking to develop your skills, fill some of your time or just interact

with more people? Then joining Girlguiding as a volunteer might be the challenge you're looking for. There

are many different roles available across Edinburgh that can fit around your schedule. From regular leaders

to occasional helpers, there will be something for you. Girlguiding is currently done remotely during the

current restrictions but will move to both virtual and/or face to face once circumstances allow. To find out

more and to register your interest, please visit <https://www.girlguidingscotland.org.uk/volunteer-for-us/>

Edinburgh FUSE We hope you are keeping an eye on Edinburgh FUSE the recruitment hub for vacancies

within the city centre and the upcoming **St James Quarter** which opens its doors 24 June 2021. They provide

training and qualifications for those seeking work/progression in their careers within the retail & hospitality

sectors and more. Check out the opportunities in their link here <https://www.edinburghfuse.com/jobs/> sign up

by scrolling to the bottom of the page click on 'Join the Movement' There are various jobs available before

the opening in June look out for special events we will be running with them too.

Royal Conservatoire of Scotland Online Summer School - Booking is open for Royal Conservatoire of

Scotland's exciting programme of online summer schools, featuring a range of courses designed to keep you

learning and creating at home, throughout July and August 2021 <https://t.co/hSDaRDZEN2>

Joined Up for Jobs Opportunities and Events in Edinburgh www.joinedupforjobs.org

Volcano Falls Adventure Golf Fountain Park - Full & Part time staff F&B Supervisor & General Assistants

Email your CV, a short cover letter and any questions to sheila.cook@funstationuk.com

McDonalds Telford Rd – Customer Care Assistant for more info and to apply <https://t.co/X3QYKwYeKy>

Aldi – Various ongoing look for the latest job vacancies near to you here <https://t.co/gLuC54t6Aq>

Asda - Various ongoing look for the latest job vacancies near to you here <https://t.co/ig9cn4TYwU>

B&M - Various ongoing look for the latest job vacancies near to you here <https://t.co/UPnq9YabVY>

Lidl - Various ongoing look for the latest job vacancies near to you here <https://t.co/xBmfk6gSJf>

Morrisons - Various ongoing look for the latest job vacancies near you <https://t.co/sE15vuw71d>

Tesco - Various ongoing look for the latest job vacancies near to you <https://t.co/nONy8neMu6>

Edinburgh Shopping Centre / Retail Parks Vacancies

Cameron Toll vacancies: www.camerontoll.co.uk/shops/jobs

Craighleith Shopping – check Indeed

Fort Kinnaird Retail Park: www.fortkinnaird.com/vacancies

Gyle Shopping Centre vacancies; www.gyleshopping.com/recruitment <http://bit.ly/2UfE20i>

Hermiston Gait <http://hermistongait.co.uk/>

Meadowbank Retail Park – check Indeed

Ocean Terminal / Porto vacancies: www.oceanterminal.com/about/vacancies-95

Straiton Retail Park – check -Indeed

Waverley Mall Princes Street – check Indeed

St James Quarter open Summer 2021 – www.edinburghfuse.com (Retail & Hospitality city wide) Check out

opportunities in their link here <https://www.edinburghfuse.com/jobs/> and sign up by scrolling to the bottom of

the page click on 'Join the Movement'

Edinburgh Airport

Want your career to 'take off'? Why not 'check in' **Edinburgh Airport** 'Arrivals' and you could land your 'Departure' to a new career with their new website for [careers / vacancies](https://careers.edinburghairport.com/) with them and their partners <https://careers.edinburghairport.com/>?

CareerScope – Hospitality, Leisure, Tourism CareerScope have a new free service offering advice and resources, plus financial and wellbeing support, to help hospitality people get back into work and develop their careers. Find out more here <https://t.co/VKJxpZkchV>

Edinburgh International Film Festival – Jobs & Volunteering

Edinburgh International Film Festival recruiting for various jobs and volunteering opportunities. Under 18's will be considered for youth events volunteering. <https://bit.ly/2DOHm9x>

Seasonal Work – Edinburgh Festivals

Due to lock down restrictions some of these events might be postponed, all information on websites

- Want to work as part of one of **Edinburgh's** many **Festival's**? Have a look at the many **jobs, internships & volunteer** positions available

www.edfilmfest.org.uk/about-us/jobs

www.edinburghfestivalcity.com/about/jobs

www.edfringe.com/learn/work-with-us

www.assemblyfestival.com/who-we-are/work-with-us

www.edbookfest.co.uk/about-us/jobs

www.edinburghjazzfestival.com/about-the-f.../get-involved.html

www.edinburghfestivalcity.com/about/volunteers

[Edinburgh International Film Festival](#) [Edinburgh Festival Fringe](#) [Edinburgh International Festival](#) [Edinburgh Festivals](#) [Edinburgh International Book Festival](#) [Edinburgh Jazz & Blues Festival](#) [Edinburgh Art Festival](#)

Find out what jobs are available as part of Edinburgh's Christmas 2021 at www.edinburghchristmas.com/about/jobs 16 Nov 2021 - 5 January 2022

Want to **volunteer** at **Edinburgh's Hogmanay22** www.edinburghshogmanay.com/get-involved/volunteer

PACE - Facing redundancy or recently made redundant?

Did you know you can access the help and support you need through Partnership Action for Continuing Employment (**PACE**). Free and confidential Scottish Government initiative dedicated to helping individuals and employers faced with redundancy in these uncertain times. Click on the link for further details <http://bit.ly/2OvkJwK> **SDS Helpline 0800 917 8000** Monday to Friday 9am to 5pm

www.myworldofwork.co.uk/redundancy-help-scotland www.myworldofwork.co.uk/employed

Scottish Apprenticeships

You can call us at SDS Edinburgh on 0131 718 2040 if you need help applying at your local

Skills Development Scotland careers centre

www.apprenticeships.scot www.myworldofwork.co.uk

Many more Modern Apprenticeship opportunities available

via Apprenticeships.scot <http://ow.ly/I3FU30j1TuP>

You can advertise apprenticeships for free and find out about the many different apprenticeships on offer even while you are at school. Check closing dates and apply asap as quite often positions close when they have enough applicants

SDS East & Midlothian have handy information in **EDUBUZZ** for all vacancies and opportunities in their area and some in Edinburgh www.edubuzz.org/midandeastvacancies/author/fodonnell/ check out their Facebook page SDS East & Midlothian

SDS West Lothian have handy information in their **Snippets** for all vacancies and opportunities in their area with some in Edinburgh, contact them for more info, check out their Facebook page SDS West Lothian

Creative Careers Programme Website

A website to help young people discover the range of jobs available [Discover Creative.Careers](#) designed to help students their parents and teachers find out more about careers in industries including advertising, architecture, fashion, film and television, museums and galleries, performing arts and publishing - and the routes to them. The Creative Careers Programme aims to show that such careers are financially sustainable and have a comparatively low risk of automation. There are currently more than 77,000 vacant positions. However, 90% of positions are currently filled by people from more advantaged socio-economic groups. The

initiative is part of the Creative Careers Programme being delivered by ScreenSkills, Creative & Cultural Skills and the Creative Industries Federation supported by the Department for Digital, Culture, Media and Sports as part of the Government's industrial strategy. <https://discovercreative.careers/#/>

MyKidsCareer Webservice

Are you a parent? Want to know about future jobs, navigating options, choices and pathways for your child you can check them here on a new web service for parents <https://mykidscareer.com/>

RAF Apprenticeships - The RAF is closely monitoring the Coronavirus (COVID-19) situation as it unfolds and are continuing to follow the latest Government advice. To keep everyone as safe as possible during this time, they have decided to adjust their recruitment process. All face-to-face visits to Armed Forces Careers Offices are now suspended and some stages of the recruitment process are on hold but please be reassured all applications remain 'live'. The RAF Recruitment Team <https://www.raf.mod.uk/recruitment/afco-covid19>

Army - The army is still accepting applications, but have made some temporary changes to their recruitment process. For more information please see: <https://apply.army.mod.uk/covid19> There is currently priority recruitment for the following roles: ammunition technician • environmental health technician • musician • technical support specialist • HR specialist • army nurse (you can join as a student nurse) • radiographer • cyber engineer • movement controller • Operator Technical Intelligence • Driver Communications Specialist • Veterinary Technician • Port Operator • Supply Chain Operative • Pharmacy Technician • Mariner • Postal and Courier Operator • Operating Department Practitioner.

The Army Virtual Events June - have taken their events online and will be bringing you virtual events from the comfort of your own homes. They have got a range of events happening all month so you can find out what Army life is really like Register here: <https://t.co/UFvbc7aBD3>

Royal Navy - At this time the Naval Service Recruitment process continues to operate, however some areas of the process will be adapted to ensure that they meet Government guidance. There are 64 different types of apprenticeships available in the Royal Navy. The following roles are currently being recruited for with a high priority, but there's many more to choose from: Communications information systems specialist • communications information systems specialist (submariner) • Engineering technician (weapon engineering – submariner) • warfare specialist (submariner) <http://bit.ly/2ZnE5Fw>

Foundation Apprenticeships - What did you do at School today?

With a Foundation Apprenticeship, S5 and S6 pupils can get real world experience while they're still at school. Unlock your potential. Apply for a Foundation Apprenticeship. Kick start your career with a Foundation Apprenticeship! Starting from S5 or S6 Foundation Apprenticeships allow you to gain a qualification and learn first-hand in a workplace. Learn more here: <https://fal.cn/3dYz4>

Young Person Job Start Payment

Did you know that young people in Scotland who are on certain benefits and need help with the costs of starting a new job could be entitled to a one off payment of £250? Find out more mygov.scot/job-start-payment/

New Grant to Offer Financial Support for Young Carers

Scottish Government launched a new grant to offer financial support for young carers in Scotland. <https://t.co/7sGk1QQquO> The Young Carer Grant is available for 16-18 year olds who spend an average of 16 hours caring for someone who receives a disability benefit.

Care Experience Bursary

Did you know anyone of any age who has been looked after for even a day can apply for Care Experience Bursary? It is £8100 per year and applies to most full-time college and university courses. More information at www.saas.gov.uk/full-time/support-for-care-experienced-students and www.sfc.ac.uk/access-inclusion/equality-diversity/care-experienced/care-experienced.aspx

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How to Access Your Young Carers Package

From cinema tickets to first aid training, young carers can now access a special range of opportunities - totally for free! If you're 11-18 and helping to care for a family member, friend or someone in your community, all you need is a Young Scot card to sign-up..." <https://young.scot/get-informed/national/young-carers-package-of-opportunities>

Citizens Advice Scotland – Young People

Employment is the second biggest issue Citizens Advice Bureau across Scotland give advice on to young people, particularly in relation to pay and entitlements as well as terms and conditions, with CAS data on clients under 25 showing that that around 1 in 5 are seeking advice on employment issue. More info can be found at www.citizensadvice.org.uk/scotland/dotherightstthing/

UK Government Kickstart Scheme

A new scheme called 'Kickstart' has been started by the UK Government to support 16-24 year olds into work. Managed by DWP, young people who are unemployed and on Universal Credit, assessed as work ready but struggling to secure work and at risk of long term unemployment will be supported by their Jobcentre Plus work coach into opportunities identified on the Universal Job Portal. Placements run for a period of 26 weeks and its hoped that the placements with additional training will build work skills and lead to longer term sustained employment. The government will fully fund each "Kickstart" job, paying 100% of the age relevant National Minimum Wage, National Insurance and pension contributions for 25 hours a week. In addition, employers will receive £1,500 which they may use to set up support and training for those taking part, or other set up costs such as buying uniforms. The job placements created through Kickstart funding must be new jobs and not replace existing or planned vacancies. For more information, please see: <https://www.gov.uk/government/collections/kickstart-scheme>

NHS Lothian Youth Navigator

New Youth Navigator service launches in Lothian to support young people with some of the life challenges they face that can bring them into contact with health services. Read more here <http://ow.ly/nJ6850DQU53>

SDS Edinburgh Facebook Page

All information can be viewed on our Facebook page, even if you don't have Facebook Please feel free to like to share our information on our page www.facebook.com/SDSEdinburgh/

Skills Development Scotland careers centre

0131 718 2040

www.myworldofwork.co.uk

www.apprenticeships.scot

Facebook www.facebook.com/SDSEdinburgh/

Twitter, Instagram & YouTube /myworldofwork

Interview Clothing Help

Did you know that high street chain **Timpson Ltd** offer **FREE dry cleaning** of garments for interview if you are **unemployed** and **seeking work**? You don't need a voucher for this, just ask at the counter to get the deal. Timpson confirmed you can get any number of clothing items dry cleaned for free as long as it's for an interview. There isn't currently an end date to this offer, it continues to run as long as people didn't 'take it to the cleaners', so please only claim the free dry cleaning if you genuinely do need it. The offer is running in every store that has dry cleaning facilities – about 300 stores across the UK.

www.timpson.co.uk/services/dry-cleaners/dry-cleaning-unemployed-interview

Dress for Success

If you don't have an outfit for an interview **Grassroots Clothing** (for males) www.facebook.com/grassrootsclothingervice/ and

Smart Works Edinburgh (for women) www.facebook.com/smartworksedinburgh/ can help you out with an outfit, styling tips and some moral support, contact them to arrange a suitable time.

Contact us too at your local **Skills Development Scotland** careers centre for careers information advice and guidance. Ask us about our free workshops too. www.myworldofwork.co.uk
www.apprenticeships.scot



The graphic features a central circular design with a teal background. At the top left, there are logos for 'Skills Development Scotland' and 'jobcentreplus' connected by a blue circular arrow. The main text reads 'EMPLOYABILITY WORKSHOPS' in large, bold, black letters, followed by 'Prepare For Success!' in a smaller teal font. To the right, a circular inset shows a hand holding a sign that says 'HIRE ME!' above a person's head. Below this, it says 'Workshops rotated on a 4 week basis'. At the bottom, there are four icons representing different workshop topics: a CV icon, a person thinking icon, a group of people icon, and a document with a gear icon. A teal banner at the bottom contains the text 'PLEASE SPEAK TO YOUR WORKCOACH OR CAREERS ADVISER TO REGISTER YOUR INTEREST' and 'SDS Edinburgh: 0131 718 2040'.

Skills Development Scotland
jobcentreplus

**EMPLOYABILITY
WORKSHOPS**

Prepare **For Success!**

Workshops rotated on a 4 week basis

CV How to write a good CV

How to identify your skills and job search effectively

How to be successful at your interview

How to make good applications

Workshops will take place online.

PLEASE SPEAK TO YOUR WORKCOACH OR CAREERS ADVISER TO REGISTER YOUR INTEREST

SDS Edinburgh: 0131 718 2040

National Minimum Wage from 1 April 2021

There are new rates for the national minimum wage check them out here <https://www.gov.uk/national-minimum-wage-rates> also check pay here https://checkyourpay.campaign.gov.uk/#are_you_under_25

Do you know what your rights are in work? From minimum wages to working time regulations, read all about it here <http://bit.ly/2ou8LIP> www.myworldofwork.co.uk www.apprenticeships.scot

Skills Development Scotland Career Jam Webinars

Recently left school? Skills Development Scotland's **Career Jam webinars** support you as you take your next steps after school.

Careers advisers discuss topics including college and university applications, online or phone interviews and labour market information.

The sessions are recorded so you can watch them whenever you want www.myworldofwork.co.uk/school-leaver-webinars keep in mind you won't be able to ask questions as they aren't live.

Episodes available are:

Episode 1 – How your careers adviser can help you

Episode 2 – Interview helps and tips

Episode 3 – Applying for college

Episode 4 – University

Episode 5 – Employment and the labour market

If you need more advice or support, you can call **SDS Edinburgh on 0131 718 2040** available Monday to Friday, 9am-5pm.

Developing Young Workforce – Edinburgh, East & Midlothian

DYW (Developing Young Workforce) recently broadcast a series of webinars for young people <https://www.dyw.scot/up2u.html> The DYWUp2U episodes included conversations and Q&As with employers, young people and specialists.

Episode 1 - Jobs and apprenticeships - Hear what it's like to be in a job or apprenticeship, find out what sectors are recruiting and where you can go to find opportunities in your area.

Episode 2 - College - Hear from young people about their college experience, how you can find courses that interest you and what pathways are available to and from college.

Episode 3 - University - Find out about the university experience from current students and graduates, hear why employers recruit graduates and what's involved in the university application process.

Episode 4 - Training and Volunteering - Find out about the benefits of volunteering and training and how this pathway can support your steps into employment or further education.

Episode 5 - One Small Step - A motivation

If you need more advice or support, you can call **SDS Edinburgh on 0131 718 2040** available Monday to Friday, 9am-5pm.

**Wanting help with your job search or career advice?
You can call us on 0131 718 2040, SDS Edinburgh
Monday to Friday 9 am – 5pm for help if you are 16 – 19 years old,
thinking of leaving school, left school or unemployed**

Left school or unemployed, age 16 - 19 and looking for work, training or an apprenticeship?

Talk to us at your local **Skills Development Scotland Careers Centre**

(79 Shandwick Place **open for appointments only** at present) Monday to Friday 9 am - 5 pm

Get help to: make a CV, look for jobs (including seasonal jobs), find training / college opportunities and you can speak with an adviser about careers advice

No appointment needed telephone: **0131 718 2040** for more info



Find more free careers advice information and guidance for all

If you have left school or unemployed looking for work, furloughed wanting to develop your skills or needing any other career information advice or guidance check out these useful links below:

- ✓ Jobcentre Plus' new website, packed with tips and guidance on becoming a #workhero <http://ow.ly/ZcsF50zs6TR>
- ✓ My World of Work Job Hub with vacancies across Scotland www.myworldofwork.co.uk/jobhub
- ✓ Edinburgh and surrounding area vacancies C19jobs.org
- ✓ My World of Work has an up to date guide to free online courses you can take <https://t.co/GXc9SKhGfr>
- ✓ Free courses in Scotland www.freecoursesinScotland.co.uk/?fbclid=IwAR0rWNw87lpZCqsdAJDVeaZ-Z9WfUXXxrVOdbpcZQ0ZH1n3bP7A3PSSaTS8

You can also contact your local SDS Edinburgh adviser

📞 Edinburgh Centre 0131 718 2040

📞 SDS PACE Redundancy Helpline 0800 917 8000

www.myworldofwork.co.uk

www.apprenticeships.scot

Facebook www.facebook.com/SDSEdinburgh/

Twitter Instagram & YouTube [/myworldofwork](https://www.youtube.com/channel/UCmyworldofwork)



Scottish Apprentice Awards 2020

The winners for the Scottish Apprentice Awards 2020 [#ScotAppAwards](https://twitter.com/ScotAppAwards) have been revealed.

Check out the full winners and event details www.apprenticeships.scot/events/awards/

A time to celebrate the amazing achievements including **Scotland's Apprentice of the Year - Samir Khan-Young from Thales** and celebrate the amazing achievements of local winners

Tamara Kamal NHS Lothian - Modern Apprentice of the Year SCQF Level 6+,

Zen Consultants SME Employer of the Year,

Annabel Stewart Charles River Labs West Lothian – Foundation Apprentice of the Year

Cameron MacDonald Diageo West Lothian - Apprentice Ambassador of the Year and

Openreach (Livingston) the winner of our first ever Innovation in Learning Provision Award

You can read more on their stories on our page.



Social Media Savvy

Check out our helpful information below to help you create the right impression. First impressions aren't always made face to face, especially today when there are plenty of photos of you online.....

How Social Media Photo's Affect Your Career <https://t.co/Dz1oDRaYZd>

Social media plays an important role in recruitment, so it's important that your accounts reflect what you want future and current employers to see. <http://bit.ly/2UsarOG>

www.myworldofwork.co.uk/job-hunting?fbclid=IwAR1ISPEIajNzXGxvlgSHkO9thlZr8grxDv3wELuXEpnD7BD65SKczY90EBI

Social media is a great tool for job hunting and Twitter is leading the way! Why not read our tips on the best way to use twitter to find your dream job <https://t.co/Z7MzAUvIGm>

Some info from Career Experts worth remembering while job searching Deadly Social Media Mistakes Job Applicants Must Avoid <https://t.co/4VWdvCDi6U>

Individual Training Accounts

Get up to £200 towards the cost of a training course with an SDS Individual Training Account (ITA). Use the money to build the skills you need for a job, or get training to take your career to the next level. Whatever you want to do, there's a wide range of ITA approved courses on offer. Because it's not a loan, you don't have to pay it back. **Applying for your ITA** Between now and 28 February 2022, Skills Development Scotland will accept up to 28,000 applications for an Individual Training Account. Start searching for an ITA approved course and apply online: <https://bit.ly/2ZBLKSW> (restrictions apply).



Digital World

We went behind the scenes at Axis Animations to talk to the digital humans about the skills needed to create award winning special effects and animation. Check out the video here <http://bit.ly/2ZjKJ3M>
www.digitalworld.net

Digital Start Fund – Digital World

Digital skills can help you land a well-paid career with long term security but accessing the training you need to get started is often costly. That's why the **Digital Start Fund** has been created, to help people on lower incomes gain skills in software development and cyber security. To find out if you are eligible for funding <https://bit.ly/2Mq70ds>


Digital World

Interested in all things digital? Check out Digital World to find out www.digitalworld.net/about-digital-world

Digital Skills

Are your digital skills holding you back from finding your next job? Take a look at these FREE courses including how to find work online <https://t.co/Z0gQabhrH7>

Helping You With Your Career Journey

Did you know we can help everyone including adults with their career decisions. Check out our TV ad which shows how our careers advisers help people of all ages <https://youtu.be/OMpyOsSaHm8> why not phone your local **Skills Development Scotland** Careers centre for a chat **79 Shandwick Place Edinburgh EH2 4SD** to make an appointment **0131 718 2040** we look forward to helping you www.skillsdevelopmentscotland.co.uk/careers To find your nearest centre here  <https://bit.ly/2TR8XM7> or change the 'Local authority' search bar

All information can be viewed on our Facebook page, even if you don't have Facebook

Please feel free to like to share our information on our page www.facebook.com/SDSEdinburgh/



Take control of your career journey

Whatever stage you're at, we can help

Scotland's Careers Service

School Careers Advisers Post School Advisers - Here To Help

Whether you are still at school or have recently left, our school and post school advisers are still [#heretohelp](#)

Check the contact details for our School Careers Advisers in case you would like any careers advice or you can also contact us here at SDS Edinburgh call 0131 718 2040 Monday to Friday 9am - 5pm

www.myworldofwork.co.uk www.apprenticeships.scot

School	Careers Adviser	Contact
Boroughmuir High	Cara Davidson	0131 376 2243 cara.davidson@sds.co.uk
Gracemount High	Kay Hannah	07884 114900 kay.hannah@sds.co.uk
James Gillespie's High	Kyle Hamilton	07584 334026 kyle.hamilton@sds.co.uk
Liberton High	Katie McKenzie	0131 718 2040 katie.mckenzie@sds.co.uk
St Thomas of Aquin's	Claire Alexander	0771 7730345 claire.alexander@sds.co.uk
Balerno High	Gillian Ross	07884 113068 gillian.ross@sds.co.uk
Currie High	Ruth Addo	07799 661839 ruth.addo@sds.co.uk
Firrhill High	Caroline Graham	07887 833200 caroline.graham@sds.co.uk
Tynecastle High	Lyn Sutherland	07884 116028 lyn.sutherland@sds.co.uk
Wester Hailes Education Centre	Jo Holmes	07584 538385 jo.holmes@sds.co.uk
Drummond Comm. High	Lisa Walker	07748 787618 lisa.walker@sds.co.uk
Castlebrae Comm. High	Megan Welsh	077861 711389 megan.welsh@sds.co.uk
Holy Rood High	Karla Hart	07899 935356 karla.hart@sds.co.uk
Leith Academy	Maya Stone	07917 599495 maya.stone@sds.co.uk
Portobello High	Martin Brynes / Megan Welsh	07884 117198 martin.brynes@sds.co.uk
Broughton	Sara MacPherson	07899 957044 sara.macpherson@sds.co.uk
Craigroyston Comm High	Susan Hogg	07884 115303 susan.hogg@sds.co.uk
Trinity Academy	Lynn Munro	07880 054930 lynn.munro@sds.co.uk
The Royal High	Jen O'Neill	07825 352346 jennifer.oneill@sds.co.uk
Craigmount High	Cat Burns	07909 874259 catriona.burns@sds.co.uk
Forrester High	Grainne Begley	07826 874367 grainne.begley@sds.co.uk
Queensferry High	Amy Campbell	07342 057942 amy.campbell@sds.co.uk
St Augustine's High	Des Foley	07884 111599 desmond.foley@sds.co.uk