

MINUTES OF MEETING OF INVERALMOND COMMUNITY HIGH SCHOOL PARENT COUNCIL HELD ON TUESDAY, 30 APRIL 2019 AT 7.00 PM IN BUSINESS EDUCATION DEPARTMENT.

Present	Chairperson – Maria MacAulay	Doris Cefferty (Clerk)
Parent Members:	Gillian Bremner Lesley Carver Diane Kuik Lesley Lewis Drew McLellan Heather McLellan Lesley Miller Heather Sutherland Nicola Walker Sarah Waugh	Staff Members: Suzie Young Steven MacKenzie Greg Coburn

Apologies: Apologies were intimated on behalf of Rona Broom, Denise Brownright, Lorraine Buttenshaw, Jennifer Cleaver, Lynn Gilding, Wilma Loughins, Hazel McPhillips, Leona Mullarky,, Sharon Saunders, Julia Simpson, Colette Templeton.

The minutes of the previous meeting were approved on the motion Lesley Carver, seconded by Heather Sutherland.

		<u>Action By</u>
<u>MATTERS ARISING:</u>	No matters Arising.	---
<u>HEAD TEACHER'S REPORT:</u>	<p>(a) <u>Staffing Update:</u> Lisa Sommerville, Pupil Support Manager, had started. Dr Z Moncrieff now on maternity leave. Mr J Wood had finished on supply. Mr J Tate had started in CDT Department. Three Pupil Support Workers had started and another two would join the team shortly. Miss S Christmas would commence duty in August in Science Department.</p> <p>(b) SQA Examinations had started and 100% attendance so far.</p> <p>(c) <u>Super Supported Study</u> – Good attendance for this. Average night had 50 students.</p> <p>(d) <u>Easter School:</u> Really good attendance.</p> <p>(e) <u>S4 Programme:</u> Details would be distributed about sessions being offered.</p> <p>(f) <u>Easter Revision School:</u> This would be in operation during Easter Holidays.</p> <p>(g) <u>New Timetable:</u> This would commence on 03/06/19.</p> <p>(h) <u>ASD Base:</u> Small group setting would be set up.</p> <p>(i) <u>Budgets:</u> The following work would be carried out soon: Outdoor Furniture, Parking Area, Learning Areas, Water Fountains.</p>	---
<u>BGE TRACKING:</u>	Mr St MacKenzie provided an excellent How Do I Know How I'm Doing Fact Sheet and went over how this information would be recorded in Didbook. Question and answer session followed.	---

		<u>Action By</u>
<u>TEAMS:</u>	Mr G Coburn gave an excellent presentation on the operation of how the TEAMS Homework System worked. Every young person would be able to access a digital platform. A very informative question and answer session followed.	---
<u>ANY OTHER COMPETENT BUSINESS:</u>	(a) Duke of Edinburgh programme would commence soon.	---
	(b) <u>Scottish Parent Teacher Council</u> – Applying for Membership enquiry.	M MacAulay
	(c) <u>Credit Union</u> : Would commence shortly.	---
	(d) <u>Future Meeting Items</u> :	
	• Science Faculty – invite PTC Science to attend meeting	
	• Mrs E Paxton, Depute Headteacher – Career Pathway Choices	Mrs Young
	• Senior Pupil Leadership Team	
<u>DATE OF NEXT MEETING:</u>	The date of the next meeting of the Parent Council was fixed for Tuesday 18 June, 2019 at 7.00 pm in the Business Education Department.	