#### Desktop Publishing (DTP)

#### What is it?

Desktop Publishing is what graphic designers would use to produce work which requires organization of text, images and style. Desktop Publishing programs are available on computers to create designs for newspapers, magazines, newsletters and leaflets and more.

Some Examples...

- \* Information Leaflets
- \* Business Cards
- \* Newspapers
- \* Billboards
- \* Magazine articles
- \* Bus advertisements



#### What you need to know...

Before designing a piece of desktop publishing there are a few terminologies and techniques which you need to learn in order to create designs which are appealing and easy to understand for the reader/customer.

#### Text/Typeface/Font

There are different ways of organizing text which are used globally. This is referred to justification or alignment.

#### **Aligned Left**

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#### **Aligned Right**

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#### Justified

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Handles are the parts which appear

moving these you can manipulate

changing the size or rotating an

when you select an image. By

the image in many ways i.e.

#### Copy/cut/paste

When you take an image/piece of text etc. and copy it from one place to another. Cut is when you delete something from its original location and paste it somewhere else.

Shortcuts: Ctrl C / Ctrl X / Ctrl C

#### **Text Box**

A text box is what you would insert into a page in order to in out text into your document. It should look something like the image shown

Draw Text Box Text Box

Handles

image.

#### **ICHS Graphic Communication**

#### Centered

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#### **Colour Fill**

This is when you take a shape with an outline and fill it in with a colour this is shown in the images below.

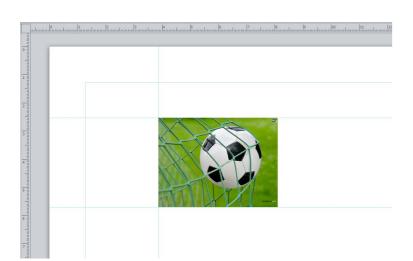


After colour fill

#### **Guidelines**

Guidelines are guides which you access via your rulers on you page. They act as a guideline for aligning images/text etc.

You can select Snap to Guidelines which will allow your image to automatically jump to meet with guidelines you have positioned on the page



#### Margin

The blank space between the edge of the paper and where the publication starts.

#### Columns

**Footer/Header** 

A column is a structured block of text which has been divided into sections, as shown to give structure and make the text easier to read. If you can imagine this text was not broken down into columns then it would seem more daunting for the reader to read.

The footer is text at the bottom of

the page, separate to the main boy

throughout the whole document.

This can include for example; page

numbers, name of the publication

(eg.magazine, newspaper) and the

date among others. The header is

the same aside from the fact it is

positioned at the top of the page

text which often is repeated



#### BY CRAIG FITZGERALD

SRAPHS COURTESY JASON WENIG, CREATIVE WORKSHOP

IN

ng a top-shelf metalshaper must car racer Carl Keikhaefer then purhased be a frustrating existence. You the car and proceeded to blow the engine spend weeks and months pound- on the dyno. In its place, Keikhaefer fit a ng, shaping, fitting and refitting, only to two-stroke Mercury outboard engine, and have your work covered up by mils of shattered a 750cc record at Daytona beach. paint. But if the metal craftsman's work isn't 100 percent correct, the best painter looked the same, and they each had their in the world can't make it look right. Well, today is the day we salute the Italian fashion, the cars were never photonetal craftsman.

ports racing cars by the handful immedi- product. The Germans would've photo- Keikhaefer's team, with a two-stroke marine ately preceding and following World War graphed the cars from every conceivable engine under the hood. II. He became known as one of the most angle, but all the Italians cared about was prominent tuners of Fiats, but unlike Carlo finishing the next project. Abarth, he soon began to branch out on his The challenge of restoring a car with very because, "Looking at this car, with the own, building racing cars and engines of little supporting documentation makes it a perfect aluminum work-I am very proud his own unique design, to his own exact- daunting task for any restorer. Enter Jason of the fabrication my guys have done-it ing specifications.

Stanguellini chassis number CS04080 has Dania Beach, Florida. Wenig took on the aluminum." We thought so too, so we nore of a history in the United States than restoration of this 1953 Stanguellini 750 decided to run them as is, so you could see t does in Italy. Briggs Cunningham was the at the behest of a regular client, for whom what goes into a restoration like this. car's original owner and in his first months of he restored other true "one-of-one" cars, When the car is completed, we'll be ownership, managed to win at Watkins Glen such as the Motto-bodied MG featured in running a full restoration profile on it, but thanks to the 750cc Fiat-based twin cam. HS&EC #13. Mercury marine engine genius and sports Wenig sent us this selection of photos never be seen once it's in paint. 🏵

26 HEMMINGS SPORTS & EXOTIC CAR APRIL 2007 HEMM

#### Gutters

The space between columns of text

#### **ICHS Graphic Communication** Title

## STANGUELLINI THE FLESH

I am very proud of the fabrication my guys have done—it is almost painful to think of covering the aluminum.

Trouble is, none of Stanguellini's cars own unique idiosyncrasies. And, in typical graphed all that well, and once they were Originally sold to racing legend Briggs Cunning

Wenig, proprietor of Creative Workshop in is almost painful to think of covering the



Vittorio Stanguellini built small-bore finished, the company was on to the next ham, the car was eventually campaigned by Carl

for the time being, here's ne work that will

#### Caption

Explanatory note related to something else in the document, eg. an image or diagram

#### Cropping

Cropping is a tool which allows you to delete unwanted parts of an image. You can crop an image by pulling in the sides or by cropping around the outline of the shape as shown in the second cropped image

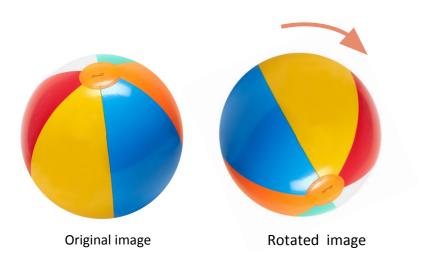




Cropped Image

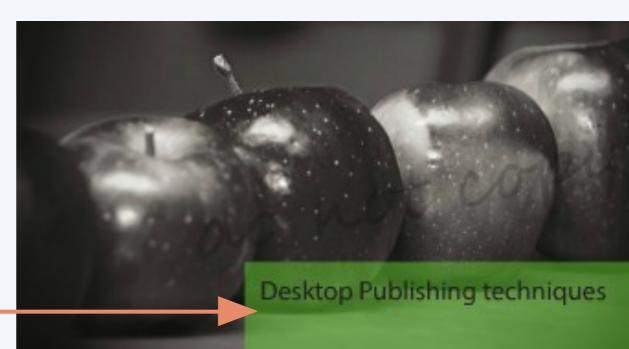
#### Rotate

Rotate is when an image is rotated like the beach ball shown in the second image. You can rotate an image/text to any specific angle you wish



#### Transparency

When you make an image/text/ block of colour etc. 'see-through' so that you can see anything positioned behind



#### **Desktop Publishing**

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#### Text Wrap

When you alter text to wrap around an image or shape

#### **Drop Shadow**

When you make an image/text/ block of colour etc. 'see-through' so that you can see anything positioned behind Text Wrap



#### Drop Shaddow

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#### **ICHS Graphic Communication**

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#### Bleed

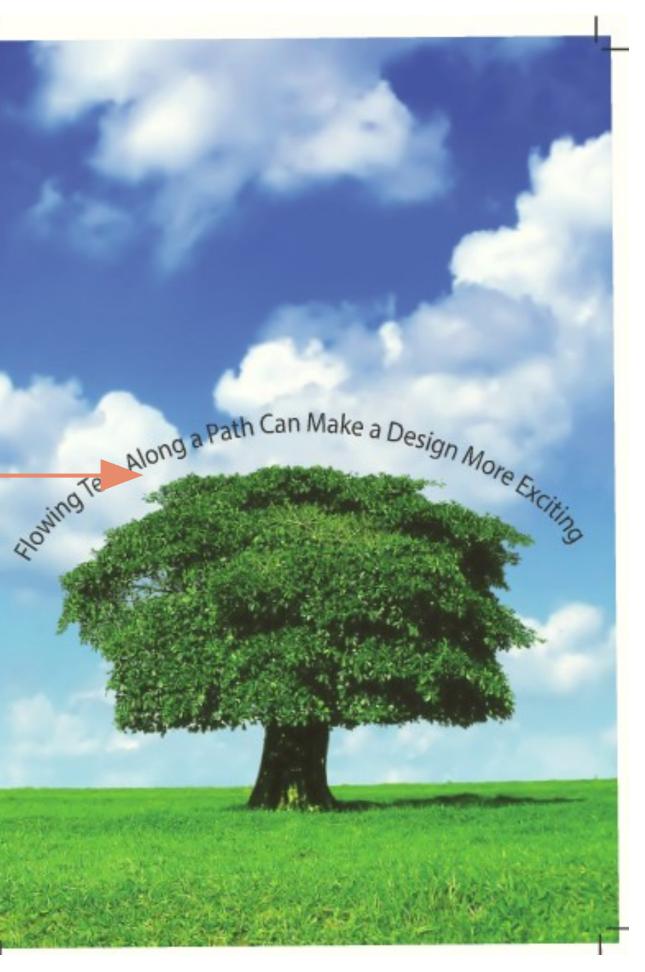
Bleed is when an image is positioned so that it

quite literally 'bleeds' off the page. This to ensure that they image runs right to the edge of the design

The marks shown are bleed marks and these show where the paper will be cut. As you can see the tree image 'bleeds' further off the page than the bleed marks

#### Flow Text Along a path

This is when a line or shape is drawn and used as a path for text. You can create any shape and this can make for a more interesting design, drawing the reader in.



# Mineral Water



minerals for a crisp, clean taste.

#### **Desktop Publishing 1**

What edit has the designer used for the advertisement?

Which tool would be used to remove the bottle

What effect has been added to the title

What impact does this have on the title

The designer would like to ensure the in the page with no gaps. What technique

It has been decided that the text by the to opposite side (Left). Suggest what ch text to align it to the side of the page

e sub heading in this	(1)
ne original background of the	(1)
	(1)
etext	(1)
mage runs right to the edges of would be used to ensure this?	(1)
e side of the bottle will be moved nange you would make to the	(1)



What tool has been used for the 'It's Scrum effect does this have on the poster? Suggest an edit which would made the title The designer created the small hat to sit on to change the colour. Which tool would you There is a small amount of text to the right the line of the book, which tool would allow It was decided that there were to be more poster, using the image already on the post How would the designer have ensured that Wonka etc were aligned?

ndidilyumptious' text and what	(2)
e text stand out more.	(1)
n the 'W' of Willy but would like u use?	(1)
of Willy Wonka, which follows w you to do this.	(1)
Oompa Loompas on the ter, how would you duplicate it?	(1)
t the title text, sub text, Willy	(1)



## Werewolves drink sugar free irn-bru

show us your bru-bellies at www.irn-bru.co.uk/brubelly



#### Desktop Publishing 3

There is a box behind the main text in the poster, what function has been applied to it, and what impact does this have on t

The box hangs over the boundaries of the poster, what is the term given to this and for which reason would a designer apply i

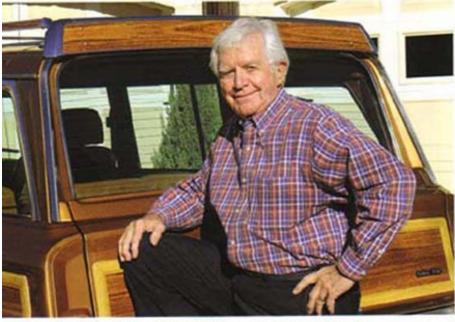
Suggest 2 edits which have been made to the title text.

What has been done to make the Irn-Bru stand out (bottom right)



the text?	(2)
it?	(2)
	(2)
	(1)

ALK Shopping Wagonmaster



FOR ALMOST two decades, Leon Miller has been "reviving" Chrysler products.

## **Viva the Wagoneer!**

With one lucky call, Kerrville's Leon Miller began a second career by KEVIN PRICE

ONG BEFORE the modern SUV became popular, the Jeep Grand Wagoneer was one of the first utilitarian, mass-market vehicles. Introduced in 1963, it

stayed in production until 1991—longer than any other American car or truck. Despite Chrysler's bankruptcy, the Jeep brand still holds appeal. Just last fall a marketing research firm recommended Chrysler should change its name to Jeep Corporation. The firm also suggested that the Wagoneer be revived.

Kerrville's Leon Miller told Chrysler the same thing over 15 years ago. Since 1992. Miller has strived to keep the Wagoneer's rich history alive through his company, Wagonmaster.

When Miller discovered that Chrysler dropped the Wagoneer after 1991 to focus on the burgeoning mini-van market, he was not ready to give up his favorite ride. So Miller called the Detroit automaker,

18 TEXAS MAGAZINE | SUMMER 2009

hoping to persuade the company to reconsider. When that failed, he followed the advice of the vehicle's original designer, the late Brooks Stevens, and began restoring Wagoneers. Soon the former cattleman who'd moved to Kerrville to retire had a successful second career.

Miller's unlikely relationship with Stevens began during his second call to Chrysler. "He was there as a consultant going over some plans and he was really put out the girl had plugged me through to him. He wasn't even an employee," says Miller, now 76. As they talked further, Miller's love of Stevens' vehicle softened the famous designer. Stevens became more helpful, "Go out and get you the lowest mile one you can find... and renew it.' He used the word 'renew'," recalls Miller. "I love that word—'renewal'."

Ironically, Stevens is credited with popularizing the phrase "planned obsolescence," describing it in the mid-fifties as, "instilling in the buyer the desire to own something a little newer, a little better, a little sooner than is necessary." Miller's customers are no doubt gratefal that, by the early nineties, Steven's advice had changed.

Miller's own love of the luxury wagon began when he bought his first new Wagoneer—the groundbreaking 1979 model. "It was the first year it had the wood grain all around. It was very loaded. Way ahead of its time. Fower steering, power seats, four-on-the-fly. A lot of leather. A very classic piece."

In sixteen years, Miller has sold over 1,370 vehicles. Thanks to his reputation, Miller doesn't have to look for gently used Wagoneers. Owners regularly find him online (www.wagonmaster.com), allowing Miller to be picky about his projects. No rust, no more than 70,000 miles and, he adds, "No wreeks. And [they] must pass a Carfax [vehicle history report]."

Stevens not only prompted Miller's current career, he became his most valuable advisor—and later, a customer. Other satisfied clients are scattered around the globe. Yes, while Detroit struggles, Miller continues to sell an American original to customers worldwide.

#### **Desktop Publishing 4**

This publication is part of a car magazine, v on its pages to create unity and impact the

The publication has included a small piece images, what is this known as?

There is an image of a car at the bottom of designer done to the text to accommodate

The magazine is becoming more environme to improve their work practices to become two ways in which they could do this?

The article is comprised of 3 chunks of text spaced apart. Can you give the following:

The correct name for these

The name of the gap between text

The space between the edge of the page and the text and explain why the designer has organised the text in such a way? (3)

and explain why the designer has organised the text in such a way?

DESIGNER Philippe Starck has purchased a Wagonmaster re-do.

what has the magazine included eir name?	(1)
of descriptive text to support its	(1)
the page, what has the	(1)
this?	
entally conscious and would like	(2)
more green. Can you suggest	



There are many images of food on this used to remove the background from the box?

There are many different sizes of text or created separately, what would you use

To alter the surface area which the text select to do so?

The '100%Beef' text is at a different ang apply this?

A background covers the top and front tool would you use?

packaging, what tool would be	(1)
he image before placing it on the	
n the top, each would have to be	(1)
e to do this?	
will take up, what would you	(1)
gle, what tool would you use to	(1)
of the box, to make this red what	(1)

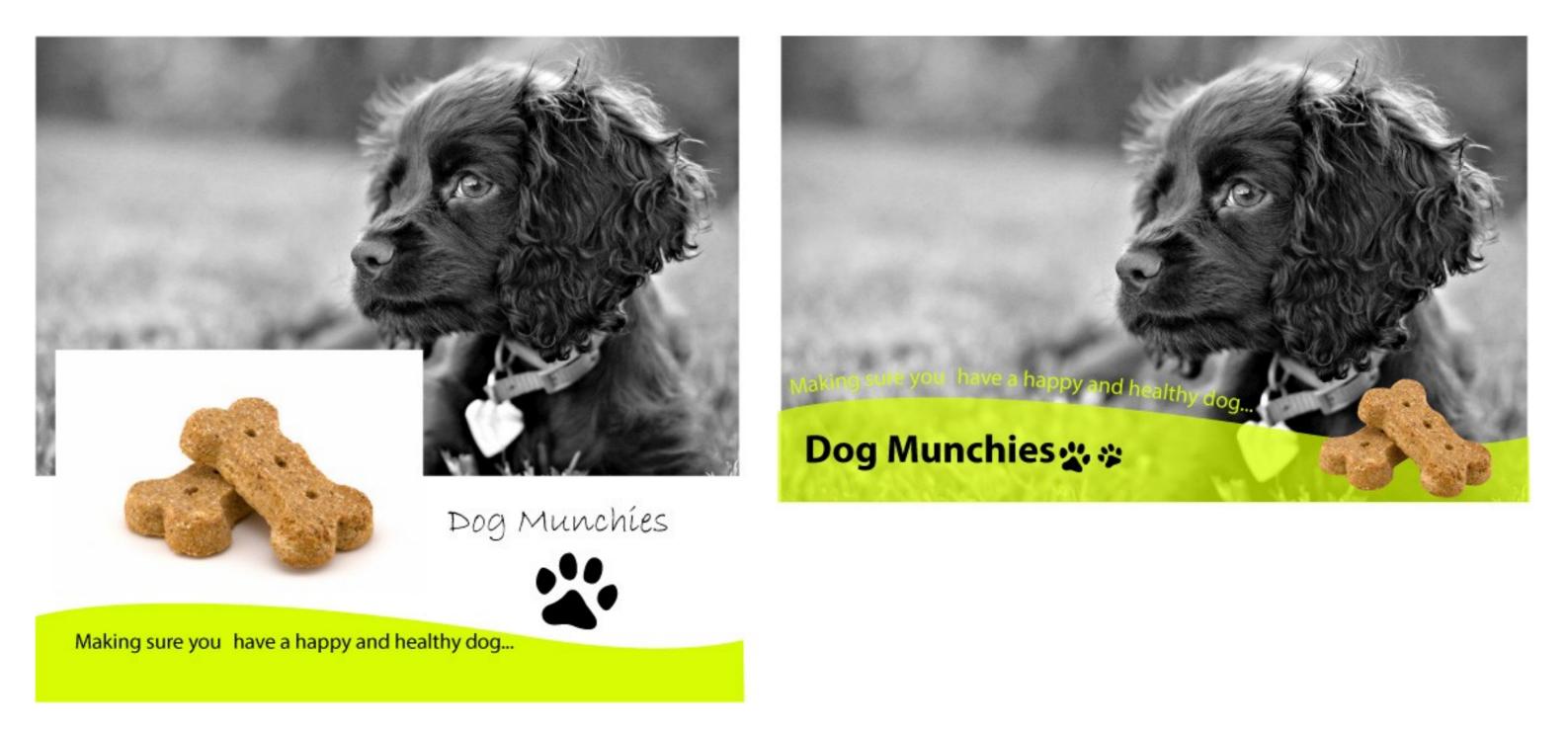


- 1.What tool has been used to cut the woman out in this advert?
- 2. The designer would like to edit the advert, can you describe which tools would be used for the following:
  - (a) A block of text to be added which has to follow the shape of the bottle
  - (b) They would like the title to stand out more
  - (c) The angle of the 'ice cold' should be changed

4. State **one** disadvantage.

	(1)
	(1) (1) (1)
graphics and	(2)
	(1)
	(7)

<sup>3.</sup> Coca-Cola have been advertising their brand for a long time, state **two** benefits modern day DTP has given in regards to their printing.



From the Images above, can you explain what DTP edits have been made to the different parts.

	The wavy green box
	The biscuit image
(c)	The paw print
	The title text ('Dog Munchies')
(e )	The slogan ('Making sure you have a happy and healthy dog')

#### ICHS Graphic Communication

(1) -----(1) -----(2) -----(1) -----(1) \_\_\_\_\_ (6)\_

# ICHS DESIGN

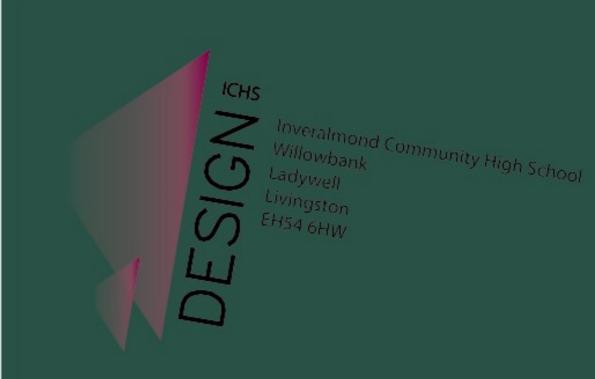
Inveralmond Community High School Willowbank Ladywell Livingston EH54 6HW



#### FRONT



BACK



#### **ICHS Graphic Communication**

201

From the Images above, can you explain what DTP edits have been made to the different parts.

'ICHS'
'DESIGN'
The small green triangle
The large green triangle
The address
The pink triangle

#### ICHS Graphic Communication

(1) -----(1) ----------(2) -----(1) ..... (1) (1) -----(7)